Housing & Community Development Advisory Board
Application/Presentation Scoring Tool

The Housing and Community Development Advisory Board (HCDAB) will use this worksheet to score/rank the application(s) and presentation(s) of each CDBG PS, ESG, HOME TBRA, and Human Services/ABC applicant. The Board will consider the information presented in the application, the presentation, and the follow-up questions asked for the final score. It will be worth a max of 30 points out of 100 points possible, with a max of 70 points coming from Housing & Community Development staff score.

Applicant Name: **Funding Source:**

Project Name: **Amount Requested:**

	Application Criteria	Possible Points	Score
	Rate the following criteria of each application utilizing a scale of 1 to 5. 1 = Poor; 2 = Weak; 3 = Satisfactory; 4 = Above Average; 5 = Excellent		
1	Has the agency fully explained the development of this program/project? Has the agency identified how the program/project will be sustained long term? (Q.28)	5	
2	Has the agency fully described the urgency and need for the program/project service in Mesa. (Q.29)⬜	5	
3	Has the agency fully described the impact of the program/project? Does the proposed program/project support and impact Mesa residents? (Q.30)	5	
4	Has the agency fully described their accomplishments with past awarded funds for programs/projects? If this is a new program/project, has the agency explained their accomplishments with other funding sources for similar program/projects? (Q.31)	5	
	Total	**20**	**0**
	Presentation Criteria	**Possible Points**	**Score**
	Rate the following criteria of each application utilizing a scale of 1 to 5. 1 = Poor; 2 = Weak; 3 = Satisfactory; 4 = Above Average; 5 = Excellent		
1	Goals, outcomes, objectives for their program/project.	5	
2	Address their target clientele/beneficiaries, number of Mesa residents they propose to assist, and if applicable reason for an increase in service. Other funding sources for their program/project and any leveraged or matched funds.	5	
	Total	**10**	**0**
	Total Score (out of a possible 30 points)	**30**	**0**

Comments/Notes: